





Jewellery Rapid Prototype Machine Operator

QP Code: G&J/Q2401

Version: 2.0

NSQF Level: 4

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G&J/Q2401: Jewellery Rapid Prototype Machine Operator

Brief Job Description

The individual interprets the three-dimensional (3D) jewellery design, feeds design parameters in the CAM machine and produces resin based prototypes. The model prototype serves as a sample for manufacturing jewellery or components.

Personal Attributes

The job requires the individual to be creative and have analytical thought process, attention to details, quick response, and ability to work in a process driven team. The individual must also have problem solving skills in order to maintain CAM machine and produce defect-free prototype of product.

Applicable National Occupational Standards (NOS)

Compulsory NOS:

- 1. G&J/N2401: Produce resin-based jewellery prototype using milling
- 2. G&J/N2402: Use Rapid Prototyping Technology (RPT)
- 3. G&I/N9901: Respect and maintain IPR
- 4. G&I/N9902: Interact with colleagues and seniors
- 5. G&J/N9905: Maintain occupational health and safety

Qualification Pack (QP) Parameters

Sector	Gem & Jewellery
Sub-Sector	Cast and diamonds-set jewellery
Occupation	Master Making
Country	India
NSQF Level	4
Credits	NA
Aligned to NCO/ISCO/ISIC Code	NCO - 2015/ 7313.2401

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Minimum Educational Qualification & Experience	12th Class with 1 Year of experience relevant experience OR I.T.I (After 10th) with 1-year relevant experience OR 10th std with 3 years of relevant experience OR Jewellery designer- CAD (NSQF 4) or Designer CAD (NSQF 4)
Minimum Level of Education for Training in School	
Pre-Requisite License or Training	CAD Design
Minimum Job Entry Age	18 Years
Last Reviewed On	NA
Next Review Date	NA
NSQC Approval Date	
Version	2.0

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G&J/N2401: Produce resin-based jewellery prototype using milling

Description

This OS unit is about producing resin based prototype using CAM machine for a range of jewellery designs. The prototype is used for manufacturing jewellery or components in large quantity

Scope

This unit/task covers the following: Receive the design concepts and instructions from different sources

- collect 3-dimensional (3D) designs from merchandiser or designer
- inspect 3D designs for practicality of manufacturing model
- interpret and understand the design requirement in terms of size, weight, shape, stones, etc.Produce resin based prototype
- upload the 3D CAD design into the computer system
- set up CAM machine
- select milling fixture as per design
- fix up the frame and clamp
- calibrate the fixtures and set the positions
- select cutting beads and install using magnetic clamp
- select the resin type, size and thickness according to jewellery design
- start the machine for milling operations
- as per the design requirement, perform rolling operations
- realign the machine for double sided operations
- set the jewellery prototype onto the rolling machine
- monitor the operations
- check quality of the prototype resin based jewellery model against designReturn produced resin jewellery model to merchandiser or product development head
- self-check each design in terms of surface finishing, dimensions and clarity
- ensure timely delivery of the required number of quality okayed resin jewellery models Report problems related to:
- · complexity of designs
- faulty equipment or software operation and report them to the appropriate person
- errors on any resin jewellery models made, and identify appropriate action to rectify
- reasons for anticipated delays that may adversely affect delivery

Elements and Performance Criteria

Producing resin based prototype using CAM machine

To be competent, the user/individual on the job must be able to:

- **PC1.** accurately set up and calibrated CAM machine
- **PC2.** select appropriate cutting tools
- **PC3.** select resin type, size and thickness according to jewellery design
- **PC4.** accurately measure design dimensions (prong thickness, gap between diamonds)
- **PC5.** prepare detailed note for the precision required at the manufacturing stage
- PC6. inspect and report 3D design errors before CAM operation

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Productivity

To be competent, the user/individual on the job must be able to:

- **PC7.** timely deliver resin based prototype/model for mass production of jewellery pieces
- **PC8.** produce number of prototype/model as per target given

Quality of output

To be competent, the user/individual on the job must be able to:

- **PC9.** produce quality approved models as per the design and instructions given by merchandiser or designer
- **PC10.** minimise productions disruptions because of model imperfections

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- **KU1.** companys policies on: quality, incentives, delivery standards, safety and hazards, integrity and IPR, personnel management and dress code
- **KU2.** importance of the individuals role in the workflow
- KU3. reporting structure
- **KU4.** use of computers, cam workstation software and hardware, MS office, data management software, internet, etc.
- **KU5.** the principles of drawing jewellery shapes
- **KU6.** different type of jewellery products: rings, bracelets, pendants, necklace, etc.
- **KU7.** different type of resins and their properties
- KU8. manufacturing drawing conventions
- **KU9.** basic manufacturing techniques including types of diamonds and/or gemstones settings
- **KU10.** basics of design techniques, tools, principles involved in production of precision designs, blueprints, drawings, and model

Generic Skills (GS)

User/individual on the job needs to know how to:

- **GS1.** read notes, designs and instructions in terms of master model making
- **GS2.** read company rules and compliance documents required to complete the work
- **GS3.** read technical drawings and 3D CAD design
- **GS4.** measure the size and thickness according to jewellery design
- **GS5.** assess accuracy of alignment of fixtures and resin into the CAM machine
- **GS6.** mathematical calculations used in computer aided modelling
- **GS7.** share work load when multiple deliverables are required
- **GS8.** deliver the model on time
- **GS9.** visualisation and interpretation of 3D jewellery designs
- **GS10.** translation of 3D jewellery designs to prototype/model
- **GS11.** use computers and software
- **GS12.** use CAM machine and its applications





- **GS13.** maintain CAM machine
- **GS14.** improve work processes or greater productivity
- **GS15.** pre-empt complexity of the design in order to increase the production speed of CAM modelling
- **GS16.** provide information relevant to production department
- **GS17.** suggest necessary design changes for practicality and maintaining look of the jewellery designs
- **GS18.** anticipate process disruption and reasons for delay





Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Producing resin based prototype using CAM machine	4	22	-	-
PC1. accurately set up and calibrated CAM machine	1	3	-	-
PC2. select appropriate cutting tools	-	3	-	-
PC3. select resin type, size and thickness according to jewellery design	3	5	-	-
PC4. accurately measure design dimensions (prong thickness, gap between diamonds)	-	5	-	-
PC5. prepare detailed note for the precision required at the manufacturing stage	-	3	-	-
PC6. inspect and report 3D design errors before CAM operation	-	3	-	-
Productivity	-	4	-	-
PC7. timely deliver resin based prototype/model for mass production of jewellery pieces	-	2	-	-
PC8. produce number of prototype/model as per target given	-	2	-	-
Quality of output	1	6	-	-
PC9. produce quality approved models as per the design and instructions given by merchandiser or designer	1	3	-	-
PC10. minimise productions disruptions because of model imperfections	-	3	-	-
NOS Total	5	32	-	-





National Occupational Standards (NOS) Parameters

NOS Code	G&J/N2401
NOS Name	Produce resin-based jewellery prototype using milling
Sector	Gem & Jewellery
Sub-Sector	Cast and diamonds-set jewellery
Occupation	Master making
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	30/07/2013
Next Review Date	31/03/2022
NSQC Clearance Date	05/08/2015

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G&J/N2402: Use Rapid Prototyping Technology (RPT)

Description

This OS unit is about producing resin based prototype using rapid prototyping CAM machine for a range of jewellery designs. The prototype is used for manufacturing jewellery or components in large quantity

Scope

This unit/task covers the following: Receive the design concepts and prepare for RPT machine operations

- receive CAD design file of jewellery in STL or SLC format
- use Magic software to check file for properly aligned and merged file parts
- use shell option to combine files into single part
- run checks for naked-edges to avoid machine error
- create supports on RPT for jewellery to support delicate or critical parts
- select automatic options in software for creating supports
- save Magic file
- save STL fileUse RPT machine for generating resin prototype
- use uploading software to upload the two files on appropriate platform
- calibrate the machine for vibration minimiser
- select appropriate ratios up to required limits, for calibration
- remove calibrate plate
- select resin type for, say, casting or die-cutting
- fix platform to develop the top-down model
- note the duration for making Remove model from RPT machine
- take the platform out along with the prototype piece(s) made
- peel out the prototype
- use isopropyl alcohol to clean the prototype
- dry in UV machine
- send for casting process Report problems related to:
- · complexity of designs
- faulty equipment or software operation and report them to the appropriate person
- errors on any resin jewellery models made, and identify appropriate action to rectify
- reasons for anticipated delays that may adversely affect delivery

Elements and Performance Criteria

Producing resin based prototype using RPT machine

To be competent, the user/individual on the job must be able to:

- **PC1.** accurately set up and calibrated CAM machine
- **PC2.** select appropriate cutting tools
- **PC3.** select resin type, size and thickness according to jewellery design
- **PC4.** accurately measure design dimensions (prong thickness, gap between diamonds)
- **PC5.** prepare detailed note for the precision required at the manufacturing stage
- **PC6.** inspect and report 3D design errors before CAM operation
- **PC7.** upload file correctly

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- **PC8.** calibrate accurately for minimum vibration
- **PC9.** clean the prototype properly

Productivity

To be competent, the user/individual on the job must be able to:

- **PC10.** timely deliver resin based prototype/model for mass production of jewellery pieces
- **PC11.** produce number of prototype/model as per target given

Quality of output

To be competent, the user/individual on the job must be able to:

- **PC12.** produce quality approved models as per the design and instructions given by merchandiser or designer
- **PC13.** minimise productions disruptions because of model imperfections
- **PC14.** ensure that multiple pieces on the prototype platform do not touch one another

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- **KU1.** companys policies on: quality, incentives, delivery standards, safety and hazards, integrity and IPR, personnel management and dress code
- **KU2.** importance of the individuals role in the workflow
- **KU3.** reporting structure
- **KU4.** use of computers, 3-D design software, CAM workstation software and hardware, MS office, data management software, internet, etc.
- **KU5.** the principles of drawing jewellery shapes
- **KU6.** different type of jewellery products: rings, bracelets, pendants, necklace, etc.
- **KU7.** different type of resins and their properties
- **KU8.** manufacturing drawing conventions
- **KU9.** basic manufacturing techniques including types of diamonds and/or gemstones settings
- **KU10.** basics of design techniques, tools, principles involved in production of precision designs, blueprints, drawings, and models
- **KU11.** RPT machine operations
- KU12. identification location and number of supports as well as breakage points
- KU13. minimum thickness possible with the machine
- **KU14.** wiper and milling technologies(alternatives)

Generic Skills (GS)

User/individual on the job needs to know how to:

- **GS1.** read notes, designs and instructions in terms of master model making
- **GS2.** read company rules and compliance documents required to complete the work
- **GS3.** read technical drawings and 3D CAD design
- **GS4.** measure the size and thickness according to jewellery design
- **GS5.** assess accuracy of alignment of fixtures and resin into the CAM machine





- **GS6.** mathematical calculations used in computer aided modelling
- GS7. share work load when multiple deliverables are required
- **GS8.** deliver the model on time
- **GS9.** visualisation and interpretation of 3D jewellery designs
- **GS10.** translation of 3D jewellery designs to prototype/model
- **GS11.** use computers and software
- **GS12.** use CAM machine and its applications
- **GS13.** maintain CAM machine
- **GS14.** improve work processes or greater productivity
- **GS15.** pre-empt complexity of the design in order to increase the production speed of CAM modelling
- **GS16.** provide information relevant to production department
- **GS17.** suggest necessary design changes for practicality and maintaining look of the jewellery designs
- GS18. anticipate process disruption and reasons for delay

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Producing resin based prototype using RPT machine	5	23	-	-
PC1. accurately set up and calibrated CAM machine	1	1	-	-
PC2. select appropriate cutting tools	-	2	-	-
PC3. select resin type, size and thickness according to jewellery design	1	5	-	-
PC4. accurately measure design dimensions (prong thickness, gap between diamonds)	1	5	-	-
PC5. prepare detailed note for the precision required at the manufacturing stage	-	2	-	-
PC6. inspect and report 3D design errors before CAM operation	-	2	-	-
PC7. upload file correctly	-	2	-	-
PC8. calibrate accurately for minimum vibration	1	2	-	-
PC9. clean the prototype properly	1	2	-	-
Productivity	-	4	-	-
PC10. timely deliver resin based prototype/model for mass production of jewellery pieces	-	2	-	-
PC11. produce number of prototype/model as per target given	-	2	-	-
Quality of output	-	6	-	-
PC12. produce quality approved models as per the design and instructions given by merchandiser or designer	-	2	-	-
PC13. minimise productions disruptions because of model imperfections	-	2	-	-
PC14. ensure that multiple pieces on the prototype platform do not touch one another	-	2	-	-





Assessment Criteria for Outcomes	Theory	Practical	Project	Viva
	Marks	Marks	Marks	Marks
NOS Total	5	33	-	-





National Occupational Standards (NOS) Parameters

NOS Code	G&J/N2402
NOS Name	Use Rapid Prototyping Technology (RPT)
Sector	Gem & Jewellery
Sub-Sector	Cast and diamonds-set jewellery
Occupation	Master making
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	30/07/2013
Next Review Date	31/03/2022
NSQC Clearance Date	05/08/2015

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G&J/N9901: Respect and maintain IPR

Description

This OS unit is about protecting companys IPR and avoiding infringement to IPR of other companies

Elements and Performance Criteria

Respecting and maintaining IPR

To be competent, the user/individual on the job must be able to:

PC1. be able to spot plagiarism and report

PC2. be aware of patents and ipr

PC3. not be involved in ipr violations

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

KU1. companys policies on ipr and plagiarism

KU2. reporting structure

KU3. companys unique product range

KU4. patents and ipr laws

KU5. how ipr protection is important for competitiveness of a company

Generic Skills (GS)

User/individual on the job needs to know how to:

- **GS1.** effectively communicate any observed ipr violations or order leaks
- **GS2.** report potential sources of violations
- **GS3.** learn from past mistakes and report ipr violations on time
- **GS4.** learn from past mistakes and report ipr violations on time





Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Respecting and maintaining IPR	4	5	-	-
PC1. be able to spot plagiarism and report	2	1	-	-
PC2. be aware of patents and ipr	1	3	-	-
PC3. not be involved in ipr violations	1	1	-	-
NOS Total	4	5	-	-





National Occupational Standards (NOS) Parameters

NOS Code	G&J/N9901
NOS Name	Respect and maintain IPR
Sector	Gem & Jewellery
Sub-Sector	Jewellery Retail, Cast and diamonds-set jewellery
Occupation	Designing and Product Development
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	15/06/2015
Next Review Date	24/02/2025
NSQC Clearance Date	24/02/2022

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G&J/N9902: Interact with colleagues and seniors

Description

This OS unit is about communicating with colleagues and seniors in order to achieve smooth and hazardfree work flow

Elements and Performance Criteria

Interaction with supervisor

To be competent, the user/individual on the job must be able to:

- **PC1.** understand the work output requirements
- **PC2.** comply with company policy and rule
- **PC3.** deliver quality work on time as required by reporting any anticipated reasons for delays

Interactions with colleagues and other departments

To be competent, the user/individual on the job must be able to:

- **PC4.** put team over individual goals
- **PC5.** be able to resolve conflicts
- PC6. learn how to multi-task relevant activities

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- **KU1.** companys policies on: preferred language of communication, reporting and escalation policy, quality delivery standards, and personnel management
- **KU2.** reporting structure
- KU3. communicate effectively
- KU4. build team coordination

Generic Skills (GS)

User/individual on the job needs to know how to:

- **GS1.** read and write preferred language of communication as prescribed by the company
- **GS2.** read job sheets and interpret technical details mentioned in the job sheet
- **GS3.** how to spot and communicate potential areas of disruptions to work process and report the same
- **GS4.** when to report to supervisor and when to deal with a colleague individually, depending on the type of concern
- **GS5.** improve work processes by interacting with others and adopting best practices
- GS6. spot process disruptions and delays and report and communicate with solutions





Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Interaction with supervisor	1	3	-	-
PC1. understand the work output requirements	1	1	-	-
PC2. comply with company policy and rule	-	1	-	-
PC3. deliver quality work on time as required by reporting any anticipated reasons for delays	-	1	-	-
Interactions with colleagues and other departments	2	2	-	-
PC4. put team over individual goals	1	-	-	-
PC5. be able to resolve conflicts	-	1	-	-
PC6. learn how to multi-task relevant activities	1	1	-	-
NOS Total	3	5	-	-





National Occupational Standards (NOS) Parameters

NOS Code	G&J/N9902
NOS Name	Interact with colleagues and seniors
Sector	Gem & Jewellery
Sub-Sector	Jewellery Retail, Cast and diamonds-set jewellery
Occupation	Designing and Product Development
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	15/07/2015
Next Review Date	24/02/2025
NSQC Clearance Date	24/02/2022

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G&J/N9905: Maintain occupational health and safety

Description

This OS unit is about being aware of, communicating and taking steps towards minimizing potential hazards and dangers of accidents on the job and maintaining occupational health and safety

Elements and Performance Criteria

Communicating potential accident points

To be competent, the user/individual on the job must be able to:

- **PC1.** spot and report potential hazards on time
- PC2. follow company policy and rules regarding use of hazardous materials
- **PC3.** attend and actively participate in the health and safety campaigns organised by the company *Using safety gear*

To be competent, the user/individual on the job must be able to:

PC4. use or wear safety gear as per the rules of the company

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- **KU1.** companys policies on handling: harmful chemicals and sharp tools, safety and hazards of machines, fire safety and, disposal of harmful chemicals and materials
- **KU2.** work flow involved in companys jewellery manufacturing process
- **KU3.** importance of the individuals role in the workflow
- **KU4.** reporting structure
- **KU5.** how different chemicals react and what could be the danger from them
- **KU6.** how to use machines and tools without causing bodily harm
- **KU7.** fire safety education
- **KU8.** first aid execution
- **KU9.** disposal of hazardous chemicals, tools and materials by following prescribed environmental norms or as per company policy
- **KU10.** companys policies on: safety and hazardsand personnel management
- **KU11.** reporting structure
- **KU12.** how to use machines and tools without suffering bodily harm

Generic Skills (GS)

User/individual on the job needs to know how to:

- **GS1.** prepare notes, task lists and schedule with co-workers
- **GS2.** prepare progress reports
- GS3. read notes and put notes on design





- **GS4.** read company rules and compliance documents required to complete the work
- GS5. discuss task lists, schedules and work-loads with co-workers
- **GS6.** question co-workers appropriately in order to understand the nature of problem and to make a diagnosis
- **GS7.** keep seniors informed about the progress of work
- **GS8.** make decisions pertaining to the concerned area of work to implement them on personal or organizational level
- **GS9.** plan and organize the work to meet health, safety and security requirements
- **GS10.** use customer centric approach that provides a positive customer experience before and after the sale in order to drive repeat business, customer loyalty and profits
- **GS11.** think through the problem, evaluate the possible solution (s) and suggest an optimum/ best possible solution (s)
- **GS12.** identify immediate or temporary solutions to resolve delays
- **GS13.** analyze activities by breaking them down into single and manageable components
- **GS14.** anticipate process disruption and reasons for delay
- **GS15.** effectively communicate the danger
- **GS16.** keep all the tools in an organised manner so as to avoid accidents
- **GS17.** keep the work environment safe and clean
- **GS18.** report potential sources of danger
- **GS19.** follow prescribed procedure in the event of an accident
- **GS20.** wear appropriate safety gear to avoid an accident
- **GS21.** learn from past mistakes regarding use of hazardous machines or chemicals
- **GS22.** spot danger
- GS23. report potential sources of danger
- **GS24.** follow prescribed procedure in the event of an accident
- **GS25.** wear appropriate safety gear to avoid an accident





Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Communicating potential accident points	2	4	-	-
PC1. spot and report potential hazards on time	1	1	-	-
PC2. follow company policy and rules regarding use of hazardous materials	-	2	-	-
PC3. attend and actively participate in the health and safety campaigns organised by the company	1	1	-	-
Using safety gear	1	1	-	-
PC4. use or wear safety gear as per the rules of the company	1	1	-	-
NOS Total	3	5	-	-





National Occupational Standards (NOS) Parameters

NOS Code	G&J/N9905
NOS Name	Maintain occupational health and safety
Sector	Gem & Jewellery
Sub-Sector	Imitation Jewellery, Cast and diamonds-set jewellery
Occupation	Designing and Product Development
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	27/05/2021
Next Review Date	27/05/2024
NSQC Clearance Date	27/05/2021

Assessment Guidelines and Assessment Weightage

Assessment Guidelines

- 1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Element/ Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each Element/ PC.
- 2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.
- 3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
- 4. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below).
- 5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/ training center based on these criteria.
- 6. To pass the Qualification Pack assessment, every trainee should score the Recommended Pass % aggregate for the QP.
- 7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.





Minimum Aggregate Passing % at QP Level: 70

(**Please note**: Every Trainee should score a minimum aggregate passing percentage as specified above, to successfully clear the Qualification Pack assessment.)

Assessment Weightage

Compulsory NOS

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
G&J/N2401.Produce resinbased jewellery prototype using milling	5	32	-	-	37	35
G&J/N2402.Use Rapid Prototyping Technology (RPT)	5	33	-	-	38	35
G&J/N9901.Respect and maintain IPR	4	5	-	-	9	10
G&J/N9902.Interact with colleagues and seniors	3	5	-	-	8	10
G&J/N9905.Maintain occupational health and safety	3	5	-	-	8	10
Total	20	80	-	-	100	100

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Qualification Pack



Acronyms

NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training
CAD	Computer Aided Design
САМ	Computer Aided Manufacturing
IPR	Intellectual Property Rights





Glossary

Sector	Sector is a conglomeration of different business operations having similar business and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Occupation	Occupation is a set of job roles, which perform similar/ related set of functions in an industry.
Job role	Job role defines a unique set of functions that together form a unique employment opportunity in an organisation.
Occupational Standards (OS)	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the Knowledge and Understanding (KU) they need to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.
Performance Criteria (PC)	Performance Criteria (PC) are statements that together specify the standard of performance required when carrying out a task.
National Occupational Standards (NOS)	NOS are occupational standards which apply uniquely in the Indian context.
Qualifications Pack (QP)	QP comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A QP is assigned a unique qualifications pack code.
Unit Code	Unit code is a unique identifier for an Occupational Standard, which is denoted by an 'N'
Unit Title	Unit title gives a clear overall statement about what the incumbent should be able to do.
Description	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to verify that this is the appropriate OS they are looking for.
Scope	Scope is a set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on quality of performance required.
Knowledge and Understanding (KU)	Knowledge and Understanding (KU) are statements which together specify the technical, generic, professional and organisational specific knowledge that an individual needs in order to perform to the required standard.





Organisational Context	Organisational context includes the way the organisation is structured and how it operates, including the extent of operative knowledge managers have of their relevant areas of responsibility.
Technical Knowledge	Technical knowledge is the specific knowledge needed to accomplish specific designated responsibilities.
Core Skills/ Generic Skills (GS)	Core skills or Generic Skills (GS) are a group of skills that are the key to learning and working in today's world. These skills are typically needed in any work environment in today's world. These skills are typically needed in any work environment. In the context of the OS, these include communication related skills that are applicable to most job roles.
Electives	Electives are NOS/set of NOS that are identified by the sector as contributive to specialization in a job role. There may be multiple electives within a QP for each specialized job role. Trainees must select at least one elective for the successful completion of a QP with Electives.
Options	Options are NOS/set of NOS that are identified by the sector as additional skills. There may be multiple options within a QP. It is not mandatory to select any of the options to complete a QP with Options.